

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Parish Council to be held on

Tuesday 18th February 2025, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

Please note that this meeting will be recorded by the Parish Council for administration purposes; these recordings are retained for a maximum of 6 months and then deleted

	AGENDA ITEM
24/25-221	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
24/25-222	Declarations of Interest and Dispensations to Participate <ul style="list-style-type: none">a) To receive declarations of interest in respect of matters contained in this agendab) To receive any dispensation requests received
24/25-223	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation
24/25-224	Minutes of Council meeting/s <ul style="list-style-type: none">a) Meeting of the Parish Council held on the 21st January 2025 - To confirm and sign as a correct record the minutesb) Staffing Committee meeting held on the 28th January 2025 – To note draft minutes, and ask any questions arising from the minutesc) Extraordinary Meeting of the Parish Council held on the 4th of February 2025 - To confirm and sign as a correct record the minutes
24/25-225	Wiltshire Councillor Report
24/25-226	Market Lavington Neighbourhood Plan 2 <ul style="list-style-type: none">a) Steering Group Meeting 4/2/25 – To note draft minutes, ask any questions arising from the minutes, receive any updates, and consider any matters as necessary
24/25-227	Parish Council Management and Governance <ul style="list-style-type: none">a) Appointment of new Parish Clerk – Update and agree any necessary actionsb) PATS tests for Old School and Elisha Field Pavilion – Update from Cllr Davisc) Parish Council Standing Orders and Steering Group designation in their Terms of Reference – To review information received questioning legality of both documents and consider if further actions necessaryd) Parish Council Community Engagement Newsletter – Consider content for next editione) Rights of Way Working Group – Review Terms of Referencef) Lease for strip of land at Canada Woods between Parish Council and T D Sharp & Sons – Update and agree actions for renewal
24/25-228	Finance <ul style="list-style-type: none">a) To receive and consider financial reports – receipts and payments details for January 2025 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date

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	<ul style="list-style-type: none"> b) To approve payment of 'card / online Payments' for February 2025 c) To consider for approval any requests received for Grant Funding in the 4th quarter of 2024/25 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be commensurate with the expenditure incurred) d) Dog waste bin for Elisha Field – To consider quotes obtained
24/25-229	<p>Highways and other maintenance issues</p> <ul style="list-style-type: none"> a) Footpath Slippage MLAV2 Canada Woods – To receive any updates b) Tree / hedge matters reported – Update following initial investigations and consider any further actions as necessary c) Footpath MLAV16 (Drove Lane to Oak Lane) – Maintenance of footpath surface - Discuss d) Request for 'Pedestrians in Road' signage – Review response from Wiltshire Council detailing potential unintended consequences of this signage e) Northbrook – water on road surface - Update f) To receive any other updates g) New matters to report for Handyman contractor / Parish Steward (date of next visits 19th and 20th February, 19th and 20th March) / Footpath, Amenity Land contractor / Wiltshire Council h) Tree Policy and full tree survey – Consider suggestion for mapping a full list of trees on land belonging to the Parish Council for the purposes of maintenance and duty of care, and having a full tree survey undertaken i) Raised beds in Market Place – consider request from WI re on-ging cost of plants and chippings
24/25-230	<p>Correspondence Received</p> <ul style="list-style-type: none"> a) From Local resident – Information regarding registering and declaring of Councillors interests – Information circulated to Councillors – To note <i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i>
24/25-231	<p>Planning applications, decisions, and any other planning issues</p> <ul style="list-style-type: none"> a) To note receipt of planning applications received which have been considered at Planning Committee meeting b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) d) To note recent planning application decisions made by Wiltshire Council <ul style="list-style-type: none"> i. PL/2024/07119 Land South East of Elm View, Kings Road. Conversion of outbuildings to residential - Approve with Conditions ii. PL/2024/04016 The Barn, Spin Hill. Replacement of existing stables and construction of new all-weather riding arena for personal use - Approve with Conditions iii. PL/2025/00424 - Prior Notification - Land at Freith, Freith. Agricultural storage building of standard agricultural construction - Prior Approval Not Required e) To note or receive any updates on matters referred to Wiltshire Council Planning Enforcement f) To note recent planning appeal decisions

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24/25-232	Monthly Reports <ul style="list-style-type: none">a) Friends of Canada Woods & Community Park Community Group (Cllr Fraser) to include:<ul style="list-style-type: none">i. Reportii. Summary of feedback received from zipwire consultation, and agree any further actionsb) Youth Council (Cllr Taylor) – Meeting held on 23rd Januaryc) Rights of Way Working Group (Cllr Taylor)d) Community Hall Trust Report (Cllr Poole)e) Any other reports
24/25-233	Items for next agenda <p>Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting</p>
24/25-234	Adjournment for Public Participation (maximum of 5 minutes) <p>Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation</p>
24/25-235	Date of next Meeting <p>Parish Council Meeting – Tuesday 18th March 2025</p>
24/25-236	Closure of meeting